

HOCHSCHULE FÜR TECHNIK UND WIRTSCHAFT BERLIN
Student Services - Examination Office

Dept.: _____ Study Programme: _____

Surname: _____ First Name: _____

Place of Birth: _____ Date of Birth: _____

Address: _____ Student-ID: _____

_____ Phone: _____

E-Mail: _____

APPLICATION for Admission to the Bachelor Thesis in the

summer semester _____

winter semester _____

I declare

- that I have never completed or failed a Bachelor Thesis in this programme at any other university within the purview of the German Basic Law and
- that I am not involved in a pending examination procedure of this kind at any other university.

I enclose both a proposal for the topic of the Bachelor Thesis and suggestions for supervisors, and/or relevant documentation (e.g. a synopsis) in accordance with the programme's examination regulations.

My topic proposal has not been accepted for supervision by a professor. I therefore request a topic for my Bachelor's thesis to be allocated and a supervising professor named.

Please fill in the following if your programme's study plan requires the completion of a specialist internship.

I successfully completed the specialist internship as stipulated by the programme regulations in the winter semester _____ or the summer semester _____.

I am currently completing my specialist internship and will finish it on _____.
(Date)

(⊗ Please tick the appropriate box!)

The guidelines pertaining to the application for and admission to the Bachelor Thesis laid down in the examinations regulations for your programme shall apply.

Berlin, _____

Student's signature

ANNEX to the Application of Admission to the Bachelor Thesis (Proposal for Bachelor Thesis topic and supervisors)

In accordance with the relevant examination regulations, I suggest the following **topic** for my Bachelor Thesis:

Supervisors:

1. _____ 2. _____
Academic Degree*: _____
Contact/Email: _____

* **If** the 2nd supervisor is a **non-HTW Berlin member**, then please fill in the academic degree! That person must have gained the same or an equivalent degree as that for which the examination is taking place (§20 RStPO).

The Bachelor Thesis is to be completed

Individually

As a group together with the following persons, insofar as this is permitted by the programme's examination regulations:

_____, Student-ID: _____
_____, Student-ID: _____
(Surname, First name)

The thesis is to be completed at HTW Berlin.

The thesis is to be completed at the company _____

I/We agree that the thesis can be written within our company.

Signature/Stamp company

The completion period shall not begin on the official date, but on _____ (please enclose a **written request** justifying the amended start date, including a confirmation from the company if applicable, for the attention of the examination board)

The above information is given with the agreement of the suggested supervisors.

Berlin, _____

Student's signature

Supervisor/s Comments

I/We agree to the above suggestion.

I/We are willing to supervise the Bachelor Thesis of the above student, but state the following amendments to the student's suggestion.

Date, Signature
1. Supervisor

Date, Signature
2. Supervisor

Date, Signature
Examination Board